

# Important Links

Activity	Link	QR Code
Online Registration of Secondary 1 (Please complete by 22 December 2022, 2359hrs)	<a href="https://go.gov.sg/sec1registration2023">https://go.gov.sg/sec1registration2023</a>	
Sign up to join our school's Parent Support Group (PSG)	<a href="https://go.gov.sg/evgjoinpsg">https://go.gov.sg/evgjoinpsg</a>	
Health screening, immunisation and dental services School	<a href="https://go.gov.sg/childconsent2023">https://go.gov.sg/childconsent2023</a>	

# Introducing Ourselves: **Lower Secondary Year Heads**

*Caring Leaders  
Thinking Citizens* 



**Mr Oun Yejiu**  
Year Head (Lower Secondary)



**Ms Joanna Lee**  
Assistant Year Head



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# **Sec 1 Registration**

**22 December 2022**

**8.30 am – 10.15 am**

Evergreen Secondary School

# Programme

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## **PART 1 (Zoom Briefing)**

1. Welcome Address by Principal
2. Highlights of Letter to Parents
3. Administrative Matters
4. Subject Matters
5. Sec 1 Registration
6. Breakout Rooms for clarifications for
  - Subject Based Banding
  - PE & CCA
  - Student Well-Being
  - Mother Tongue



## **PART 2 (Only for Students Eligible for SBB)**

1. Report at Evergreen Secondary School (Hall) between 10.30am to 12.30pm



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# Welcome Address

Mr Vincent Toh  
Principal



Evergreen Secondary School



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# Highlights of Letter to Parents

Evergreen Secondary School

# Highlights of Letter to Parents

S/N	Item
1	Principal's Message: Towards Greater Synergy
2	School Information <ul style="list-style-type: none"><li>· First Day of School (Tuesday)</li><li>· Late Start Day (8.50am)</li><li>· Snack Break</li><li>· EVG Parent Support Group</li><li>· Traffic Safety</li></ul>
3	School Programme for Secondary 1 <ul style="list-style-type: none"><li>· School Calendar Highlights for Term 1 2023</li><li>· Orientation and Camp Confidence</li><li>· Camp Confidence Finale</li><li>· Parent Briefing &amp; CCA Open House</li></ul>
4	Sec 1 Registration - Administrative Matters before Start of School Term

# First Day of School on 3 January 2023 (Tuesday)

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Reporting Time	: By 8.50 am
Reporting Venue	: School Hall
Recess	: 10.10 am to 10.45 am
Lunch Time	: 13.05 pm to 13.40 pm
Dismissal Time	: 3 pm
Attire	: EVG uniform or Primary School PE attire

The suggested list of items to bring on the first day of school are as follows:

- (a) Pocket money for recess and lunch
- (b) One notebook and writing materials
- (c) One water bottle
- (d) Financial assistance form (if any)
- (e) Medical reports (if any)





## Late-start Days in the School Timetable for the Year

The school practises late-start days on Tuesdays and Thursdays, and students report to school by **8.50 am**.

Students are required to report to their respective classrooms or parade square by 7.30 am on all other days.

A typical school day will be from 7.30 am to 2.15 pm. It will differ from day to day. Each period is 35 minutes.

# Snack Break (with Effect after 12 Jan 2023)



Recess is around 10.45 am and Snack Break is around 1.05 pm. It will be finalised after the timetable is out. Timetable will be uploaded on the school website.

Students will be able to have a light snack during snack break. However, they are not allowed to leave the class during the snack break. You may wish to pack dry healthy snacks for your child.

	<b>Mon to Thurs</b>	<b>Fri</b>
Snack Break	1.05 pm	11.55 am
Recess	10.45 am	9.35 am

# EVG Parent Support Group (PSG)

## First Meeting

Date: 4 Feb 2023 (Saturday)

Time: 9.30 am to 11.00 am

Venue: EVG Library (Level 3)



## Highlights

- Termly meetings with school's key personnel
- Build network of mutual support for one another

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## Traffic Safety

The opening hours of the side gates near the bus stop are 6.30 to 7.30 am and in the afternoon dependent on the dismissal time.

If you are driving your child to school, please drop your child/ward off only at the arrival porch inside the school compound.

# School Calendar Highlights for Term 1 (2023)



You can refer to our school letter for key events taking place in Term 1.

S/N	Date	Event	Remarks
1	2 Jan	New Year's Day	Public Holiday
2	3 Jan - 5 Jan	Sec 1 Orientation	Refer to Term 1 Letter to Secondary One Parents via Parents Gateway
3	6 Jan	Camp Preparation Day (No School)	Students are not required to come to school

# School Calendar Highlights for Term 1 (2023)



You can refer to our school letter for key events taking place in Term 1.

S/N	Date	Event	Remarks
4	9 - 11 Jan	Camp Confidence	Part of whole-school Learning for Life Programme (LLP) Cohort Camps. Refer to Term 1 – Letter to Parents via Parents Gateway
5	11 Jan	Camp Finale	Refer to Slide 18
6	14 Jan	Parents Briefing and CCA Open House	Refer to Slide 19 and 20

# School Calendar Highlights for Term 1 (2023)



S/N	Date	Event	Remarks
7	20 Jan	Chinese New Year Celebrations	Further details will be sent out at a later date
8	23 - 24 Jan	Chinese New Year	Public Holidays
9	4 Feb	First PSG Meeting	More information will be disseminated through PG nearer the date.
10	15 Feb	Total Defence Day	Commemoration of Total Defence Day
11	20 Feb - 9 Mar	Assessment Period	A separate schedule will be provided at a later date
12	10 Mar	EVG Road Run	Further details will be sent out at a later date

# School Calendar Highlights for Term 1 (2023)

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S/N	Date	Event	Remarks
13	11 Mar – 19 Mar	Term 1 break	School Holidays
14	20 Mar	First day of Term 2	Students to report to school by 7.30 am.



# Orientation and Camp Confidence



The Sec 1 Orientation programme is designed to allow all Secondary 1 students to know more about the school. It is also an important opportunity to make new friends. The Secondary 1 Orientation and Camp Confidence will be held from 9 – 11 January 2023. A detailed Orientation schedule will be given to all Secondary 1 students on the first day of school.

Date	Attire	Reporting Time	Dismissal Time
3 Jan 2023	Full School Uniform	8.50 am	3 pm
4 Jan 2023	PE Attire	7.30 am	2.50 pm
5 Jan 2023	PE Attire	8.50 am	2.50 pm
6 Jan 2023	No School		

# Secondary 1 Camp Confidence Finale

Date: 11 January 2023 (Wednesday)

Time: 4.30 pm to 8.00 pm



## Action by Parents

The livestream link, together with other Orientation updates will be put up on the Evergreen Secondary School Facebook page.

- Parents who are driving are allowed to pick up their child from the pick-up/drop-off point inside the school from 8.00 pm to 8.30 pm.

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# Parents Briefing

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Date: 14 January 2023 (Saturday)

Time: 8.30 am to 10.00 am

(Students will report at 8.00 am in their respective classroom)

Venue: Evergreen Secondary School (School Hall)



## Highlights

Briefing by School Leaders and HODs on school programmes.

Form Teacher Introduction.



# CCA Open House

Date: 14 January 2023 (Saturday)

Time: 10.00 am to 11.30 am

Venue: Evergreen Secondary School

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## Action by Parents

- Do use the time to explore the various CCA booths and discuss the options with your child or ward.





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# Administrative Matters

Evergreen Secondary School



# Textbooks and School Uniforms

Please be assured that your child can report to school in their primary school uniforms for the first 2 weeks if they do not have the Evergreen Sec uniform.

- Full school uniforms to be worn on Mondays.
- Half uniforms can be worn from Tuesday to Friday.

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# Textbooks and School Uniforms

## For N(A) and N(T) Students Eligible for Subject(s) at More Demanding Level through Subject-based Banding (SBB)

- 1) Check your eligibility
- 2) If eligible, you can proceed to report to the School Hall on 22 December 2022 (10.30 am to 12.30 pm) to collect the option form.
- 3) Submit the SBB option form after you make your choices for eligible subjects at more demanding level (e.g., you are admitted to the N(A) course, but eligible for, and intend to take Science and Mathematics at Express level).
- 4) Purchase of school uniforms and PE shorts (excluding PE T-shirts).
- 5) Purchase of textbooks and stationeries from the school bookshop.



# Textbooks and School Uniforms

## All Other Students

- Textbooks and uniforms can be purchased within the school premises
- **Purchases in the school is by appointment ONLY.** You are required to **book an appointment slot** before proceeding to school

<https://calendly.com/2022-apptevergreensec/news1>

Do note the following

- Please do not turn up in school without an appointment
- You are required to show your email with the details of the booking, to the school Security Guards before entry.

# Textbooks and School Uniforms

Operating Days	Operating Hours
22 December 2022 (Thursday)	10.00 am – 3.00 pm
23 December 2022 (Friday)	9.00 am – 3.00 pm
27 December 2022 (Tuesday)	9.00 am – 3.00 pm
28 December 2022 (Wednesday)	9.00 am – 3.00 pm
29 December 2022 (Thursday)	9.00 am – 3.00 pm

## PE Attire

The colour of the PE T-shirt your child/ward buys will depend on the House he/she is assigned. There are six Houses taking their names from Singapore's Founding Fathers.

The House that he/she is assigned to depends on class allocation. The class allocation will be assigned by **28 December 2022**.

Time will be given to purchase the PE T-shirt in school on the first day of school.  
(Costs around \$7 - \$15)

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# PE Attire

Class	House	PE Shirt Colour	
1 Respect	David Marshall	Red	
1 Integrity	Lim Kim San	Orange	
1 Commitment	Othman Wok	Yellow	
1 Enterprise	Rajaratnam	Green	
1 Dynamic	Eddie Barker	Blue	
1 Thinking	Goh Keng Swee	Purple	
1 Character	Rajaratnam	Green	

# 2023 Sec 1 Classes

You can check your child's assigned classes via Parents Gateway from [28 December 2022](#).

- 1 Respect
- 1 Integrity
- 1 Commitment
- 1 Enterprise
- 1 Dynamic
- 1 Thinking
- 1 Character





## Shoes & EVG Shoelaces

Can be purchased from the school bookshop.



1 pair = \$2.70



All black school shoes = \$25.00

# Application for MOE Financial Assistance



If MOE FAS is approved by other schools,

Send the FAS approval letter to the school's mobile number, 96315889 via whatsapp. The school will verify and contact you. You may collect the textbooks and uniforms from school from 23 December 2022 onwards.

OR

Report to the General Office on 22 December 2022 or on other days with the FAS approval letter for endorsement and verification. Once this is done, the textbooks and uniforms can be collected from 23 December 2022 onwards.

**Note: If you are applying for financial assistance, do not purchase textbooks and school uniform until the application is approved.**

# Application for MOE Financial Assistance

## New Application For FAS

You can obtain the application form from

- School Website
- General Office

To facilitate processing, applications must be supported with all the documents indicated in the MOE FAS Application form.



## GIRO Payment for School Fees

If you wish to pay school fee through GIRO, you can obtain a form from the General Office during opening hours.

There is **no need to apply for GIRO again** if you have been paying school fee through GIRO in primary school.

## School Smart Cards (SSC)

2023 Secondary Ones will be issued with a new Secondary Level School Smart Card (SSC).

Students can continue to use their Primary Level SSCs for concessionary travel till **end Apr 2023**.

Students can still purchase the Secondary Concession Pass using their Primary Level SSCs.

# Health screening, Immunisation and Dental Services School

For Singapore Citizens and Permanent Residents, you can now submit your consent using SingPass via

<https://go.gov.sg/childconsent2023>

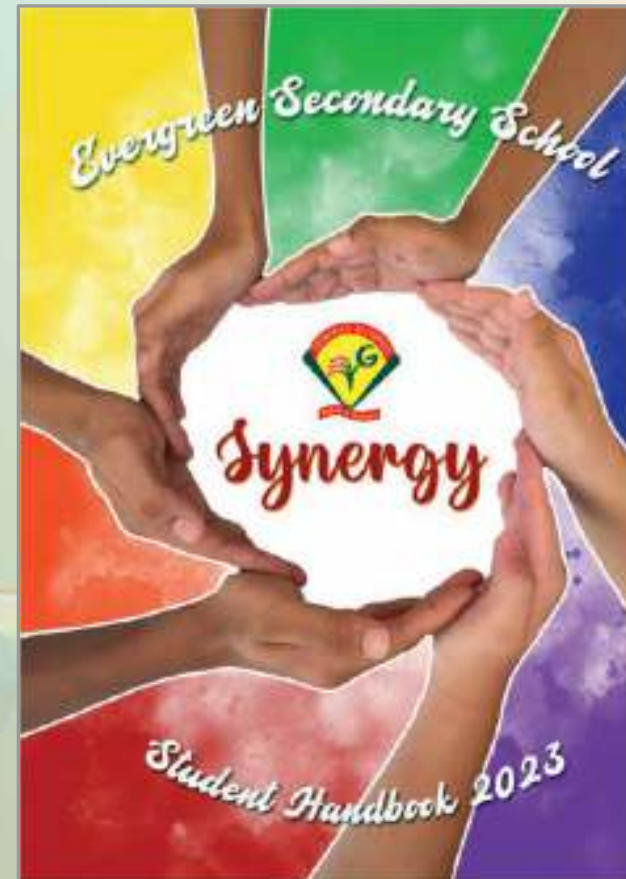


Deadline: 31 Jan 2023

## Student Handbook

For more information, please refer to the student's handbook.

A copy of the handbook will be issued to your child by Term 1 Week 1.



# Personal Learning Device Initiative



## Device Bundle

- Apple iPad
- Apple Pencil
- iPad cover with Pencil holder
- 1 year Insurance and 1 year Warranty  
(1 repair or 1 replacement claim)

More information will be provided during the Parents Briefing on 14 Jan 2023.



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# Subject Matters

Evergreen Secondary School

# Higher Mother Tongue (HMT) / Third Language



## HMT

- We will automatically enrol your child into HMT if he/she is eligible (MOE Option Letter). You can proceed to purchase the HMT books.
- Students who do not wish to accept the HMT subjects offer can proceed to buy the Sec 1 CL/ML Express books.

## Third Language

- For Third Language Application, it is based on letter of offer from MOE. Not all students who apply will be offered automatically.

# Registration of Successful Applicants to Zonal Centres or Ministry of Education Language Centres (MOELC)



## Instructions to students posted to MSP and CSP Zonal Centres

- For students posted to MSP and CSP Zonal Centres, please refer to the respective school website for instructions for registration.

## Instructions to students posted to MOE Language Centres (Bishan and Newton)

- For students posted to the MOE Language Centres (Bishan and Newton), please go to the MOE Language Centre website ([moelc.moe.edu.sg](http://moelc.moe.edu.sg)) to confirm the acceptance of the offer and complete the online registration.

Registration for the Zonal Centres and MOE Language Centres will be from Thursday 22 December 2022 to Thursday 5 January 2023.

Places that are not taken up by Thursday 5 January 2023 will be reallocated to other applicants.

Lesson commencement dates will depend on the timetable allocated to you. Please confirm the actual date at the respective MOELC or Zonal Centres during registration.



# Mother Tongue (Tamil Language)

- Sec 1 Tamil Language Centres
- Please register at the Tamil Language Centre on 4 or 5 January 2023 between 3.00 – 5.00pm. Tamil Language Timetable at Marsiling Secondary will take effect from Monday, 9 January 2023.

<b>Stream</b>	<b>Register at</b>
<b>HTL / Express (G3)</b>	<b>Marsiling Secondary School</b>
<b>Normal Academic (G2)</b>	<b>Sembawang Secondary School</b>
<b>Normal Technical (G1)</b>	<b>Sembawang Secondary School</b>

# Full Subject-Based Banding School

Evergreen Secondary School has been selected as one of the schools for Full SBB since 2020.

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## One Secondary Education, Many Subject Bands

With Full SBB, students can take subjects at O1, O2, O3, academic levels, which are mapped from today's N1, N2, and O-level subjects respectively.

**Start of Sec 1**  
Subject levels are assigned based on PSLE results.



**Beyond Start of Sec 1**  
Subject levels depend on students' abilities.



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# Full Subject-Based Banding School

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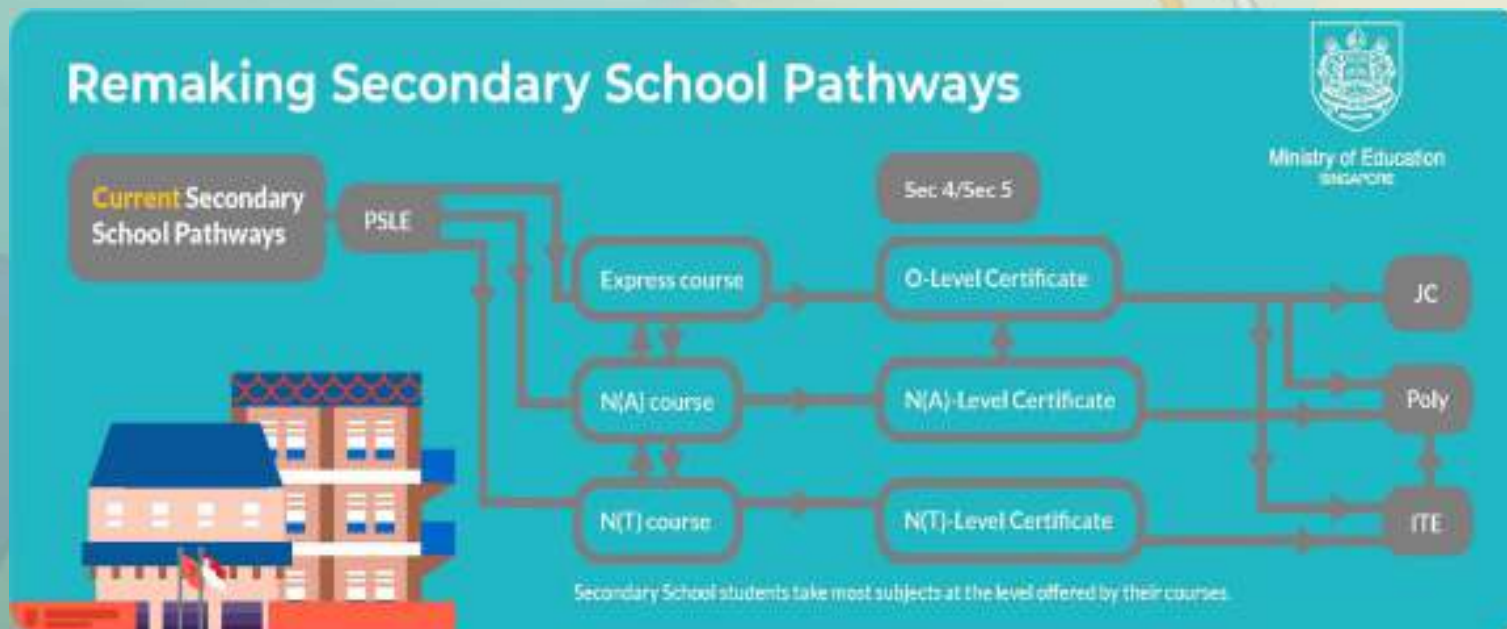


Common learning experience to mingle, build meaningful friendships, and appreciate different perspectives.

Opportunities to take academic subjects at more demanding level for N(A) and N(T) course students

# Full Subject-Based Banding School

- Your child/ward will be in mixed stream classes, i.e., each class will have students who joined Evergreen Secondary School via the Express, N(A) and N(T) Courses.



## Full Subject-Based Banding School

- All students will experience their common curriculum subjects in their mixed-stream form class. These subjects include Art, Character and Citizenship Education, Design and Technology, Food and Consumer Education, Music and Physical Education.
- Your child/ward will proceed to his/her respective classes [Express, N(A) or N(T)] for Mother Tongue, English, Mathematics, Science and Humanities.

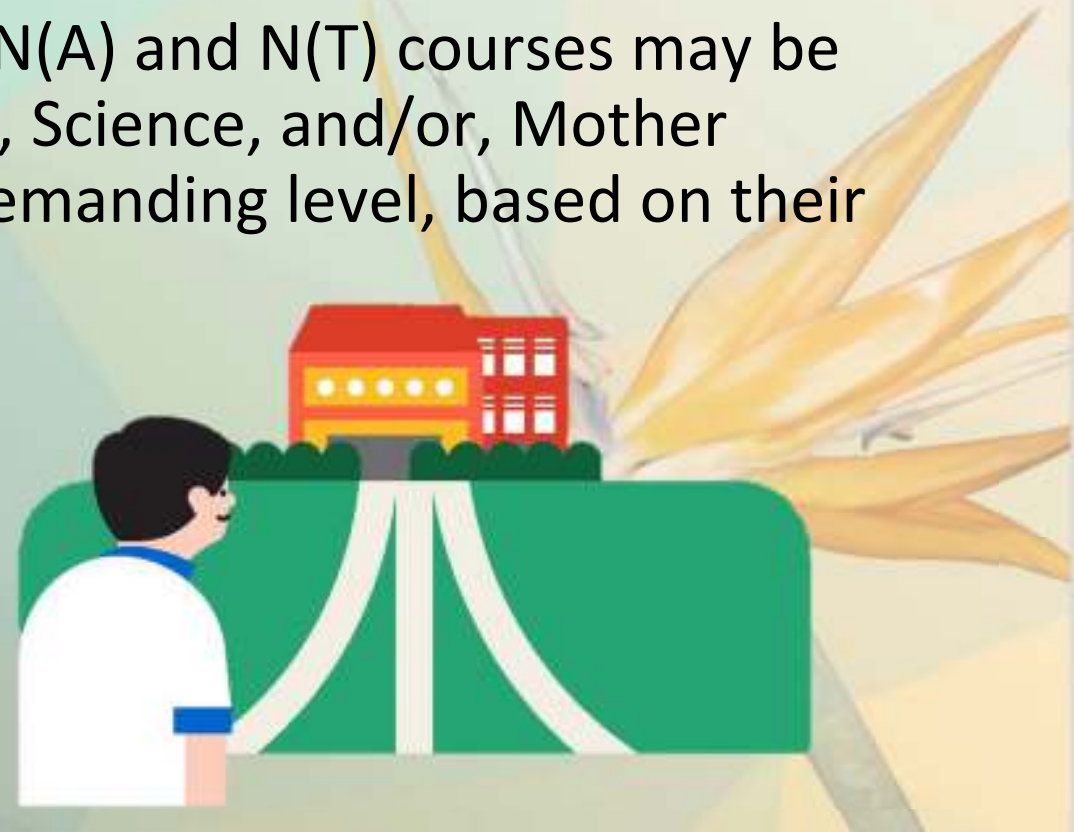
# Subjects Offered at More Demanding Level

- Previously, students in N(A) and N(T) courses could only take subject(s) at more demanding level starting from Secondary 3.
- With SBB, your child can start doing so from the start of Secondary 1, to **build a stronger foundation** in subjects that he/she is good at.

# Subjects Offered at More Demanding Level

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- Sec 1 students posted to the N(A) and N(T) courses may be offered English, Mathematics, Science, and/or, Mother Tongue Languages at more demanding level, based on their PSLE subject grades.



# Eligibility Criteria

PSLE subjects offered under SBB (Sec)	PSLE subject level	PSLE AL Score for the specific subject	Option to take the Secondary 1 subject at
English Language	Standard	AL 5 or better	Express/ N(A) level
Mathematics		AL 6	N(A) level
Science	Foundation	AL A	N(A) level
Mother Tongue Language		AL A	N(A) level

Those students eligible for N(A) and N(T) course would receive the letter of offer, based on the following criteria:

For example, if your child/ward obtains AL 5 for Science in PSLE and is admitted into the N(A) stream, he/she can choose to offer Science at Express level instead of N(A) level in Secondary 1 and 2.



# Sample Letter of Offer



Ministry of Education  
Singapore

## LETTER OF OFFER FOR SUBJECT(S) AT MORE DEMANDING LEVEL IN SEC 1

### Instructions

- You are eligible to offer subject(s) at more demanding level as indicated below. Please complete this form to indicate if you wish to do so.
- Please return the completed form to your Principal by **Friday, 27 Deceml** **27 December 2022**

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### ACCEPTANCE OF OFFER FOR SUBJECT(S) AT MORE DEMANDING LEVEL IN SEC 1

Name of student: YEW YU LER      STUDENT  
NRIC/FIN No.: T0790593E      T1234567  
School: EVERGREEN SECONDARY SCHOOL  
Sec 1 Course: NORMAL(TECHNICAL)

- I accept / reject\* ENGLISH LANGUAGE at the **NORMAL (ACADEMIC)** level.
- I accept / reject\* CHINESE LANGUAGE at the **NORMAL (ACADEMIC)** level.

\*Please delete accordingly.



# Deadline to Submit Letter of Offer

- Students in the N(A) and N(T) courses and eligible to offer more demanding subjects should collect their option form on 22 December 2022 (10.30 am 12.30 pm) from the school hall.
- You can make your choice(s) and purchase the uniforms and textbooks on the same day.
- Your child/ward **can choose to accept or reject** the offer.
- Please indicate your decision to accept or reject the offer of the subject(s) at more demanding level in the Letter of Offer.



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# Sec 1 Registration

Evergreen Secondary School

# Sec 1 Registration

## Step 1: Online Registration

- Please complete the Secondary 1 online registration by clicking on the following link:

<https://go.gov.sg/sec1registration2023>



- The Secondary 1 online registration will open from 22 December 2022. Please complete the registration by 22 December 2022, 11.59 pm.

## Sec 1 Registration

### Step 2: SBB eligibility (applicable to some students)

- Some students from the Normal (Academic) or Normal (Technical) courses will be eligible to take more demanding subjects through Subject Based Banding.
- If you are eligible, kindly collect the option form on 22 December 2022 (10.30 am 12.30 pm) from the school hall and submit the SBB acceptance form by 27 December 2022, 5.00 pm.

## Sec 1 Registration

### Step 2: HMT eligibility (applicable to some students)

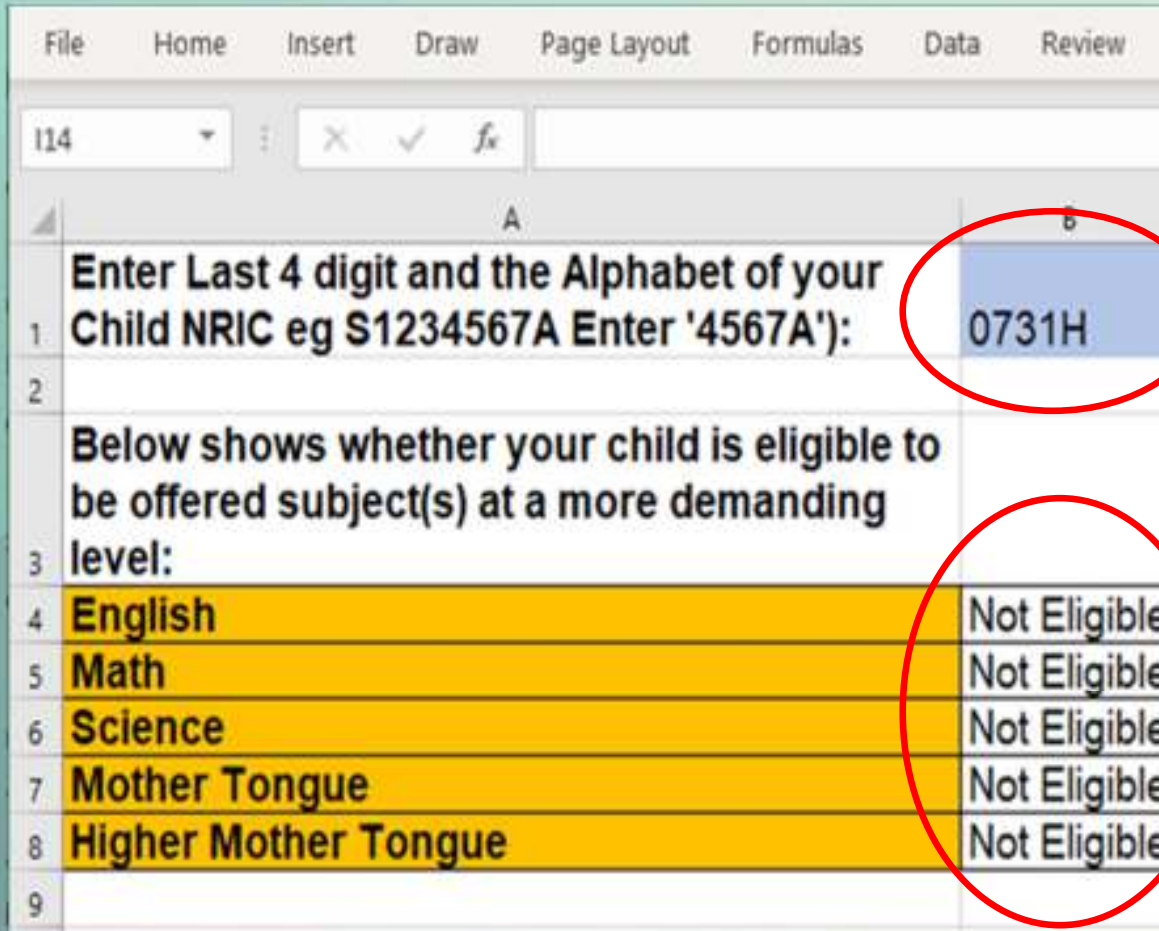
- Some students will be eligible to take Higher Mother Tongue.
- We will automatically enrol your child into HMT if he/she is eligible (MOE Option Letter). You can proceed to purchase the HMT books.
- Students who do not wish to accept the HMT subjects offer can proceed to buy the Sec 1 CL/ML Express books)
- You may access the Excel Spreadsheet (via Parents Gateway) to access your eligibility.

# Sec 1 Registration

## Step 2: SBB/HMT eligibility (applicable to some students)

1. Download Excel Spreadsheet sent via Parents Gateway. Document can only be downloaded and accessed **via a desktop or laptop**.
2. Key in the last 4 digits and alphabet of your child's NRIC on the excel spreadsheet sent through Parents Gateway. For example **4567A** from the full NRIC number of "S123**4567A**".
3. If your child is eligible for SBB, please proceed to the school hall today (10.30am to 12.30pm)

# Sec 1 Registration



	A	B
1	Enter Last 4 digit and the Alphabet of your Child NRIC eg S1234567A Enter '4567A'):	0731H
2		
3	Below shows whether your child is eligible to be offered subject(s) at a more demanding level:	
4	English	Not Eligible
5	Math	Not Eligible
6	Science	Not Eligible
7	Mother Tongue	Not Eligible
8	Higher Mother Tongue	Not Eligible
9		

\* Downloaded from PG and accessed **via desktop or laptop computer**

- **Not eligible** for any subjects to be taken at a higher level
- **No need** come to school today



# Sec 1 Registration

	A	B
1	Enter Last 4 digit and the Alphabet of your Child NRIC eg S1234567A Enter '4567A'):	0532J
2		
3	Below shows whether your child is eligible to be offered subject(s) at a more demanding level:	
4	English	Eligible
5	Math	Eligible
6	Science	Not Eligible
7	Mother Tongue	Eligible
8	Higher Mother Tongue	Not Eligible
9		

\* Downloaded from PG and accessed **via desktop or laptop computer**

- **At least 1 subject is eligible** to take at higher level
- **Report to Evergreen Secondary School** today (10.30am to 12.30pm)

## Sec 1 Registration

### Step 3: Application for Financial Assistance

If you would like to apply for financial assistance, you can proceed to General Office on 22 December 2022 or send via whatsapp to 96315889.

Time Slot
10.30 am to 12.30 pm

# Checklist for Documents






Document	Where to find it?
Zoom Room Details	Parents Gateway <a href="#">Letter 1</a> - Sec 1 Registration
Term 1 Letter to Secondary One Parents	
Sec 1 Booklist & Sales of books and uniforms	
SBB/HMT Eligibility	Parents Gateway <a href="#">Letter 2</a> - SBB / HMT Eligibility
Booking for Sales of books and uniforms	<a href="https://calendly.com/2022-apptevergreensec/news1">https://calendly.com/2022-apptevergreensec/news1</a>
Insurance Matters	<a href="https://evergreensec.moe.edu.sg/student/forms-docs/">https://evergreensec.moe.edu.sg/student/forms-docs/</a>
Booking of Slots for Purchase of Textbooks / Uniforms	<a href="https://calendly.com/2022-apptevergreensec/news1">https://calendly.com/2022-apptevergreensec/news1</a>

**For those without access to Parents Gateway, you may call the General Office for assistance.**

# We are here to support you!

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*Thinking Citizens*



<b>School Telephone No. (General Office)</b>	6365-6392	
<b>EVG school website (For official school matters)</b>	<a href="https://evergreensec.moe.edu.sg/">https://evergreensec.moe.edu.sg/</a>	
<b>Official Email</b>	evergreen_ss@moe.edu.sg	
<b>Official Facebook Account</b>	<a href="https://www.facebook.com/EvergreenSecondary">https://www.facebook.com/EvergreenSecondary</a>	
<b>Official Instagram Account</b>	<a href="https://www.instagram.com/evergreen_secondary_official/">https://www.instagram.com/evergreen_secondary_official/</a>	