



# EVERGREEN SECONDARY SCHOOL

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3 February 2017

Dear Parent(s)/Guardian of Secondary 2 NT students,

## **Subject Awareness and Combination Briefing**

We would like to invite you to a Subject Awareness Talk and Subject Combination Briefing on **10 February 2017 from 6.00 p.m. to 7.30 pm**. The briefing will enable you to have a greater understanding of the different subject combinations available for your child/ward and how these subjects are linked to the various career clusters.

The venue for the briefing will be the IT Room 2 (Blk A Level 4)

The programme is as follows:

6.00 pm	Subject Awareness Talk
6.35 pm	Subject Combination Briefing
7.20 pm	Q&A Session
7.30 pm	End of Briefing

If you would like to meet the Form Teachers to discuss any issues about your child/ward, please indicate in the Appointment Request Slip.

Your presence at the Parent-Teacher Meeting would be greatly appreciated. Kindly take note that your child/ward does not need to attend the briefing.

Please return the reply slip to your child's form teacher by **6 February 2017**.

For clarifications on other school matters, please contact Ms Neo Shu Hua (Year Head, Lower Secondary) at **6365 6392** or email **neo\_shu\_hua@moe.edu.sg**.

Yours faithfully,

Mrs Carol Lim  
Principal

**Sec 2 NT Subject Awareness Talk and Subject Combination Briefing**

**Appointment Request Slip**

To: \_\_\_\_\_ (Form Teacher)

I, \_\_\_\_\_ the father/mother/guardian\* of \_\_\_\_\_  
Name of Parent/Guardian\* Name of Student

of Sec \_\_\_ / \_\_\_\_\_ have noted the contents of the letter dated 3 February 2017.

Please tick (✓) accordingly:

[  ] I will be able to attend the briefing in the IT Room 2 on **10 February**.

[  ] I would like to meet the Form Teacher on **10 February** before the talk for a 10-minute meeting. (between 3.30 pm and 5.30 pm)

[  ] I will not be able to attend the briefing on **10 February**.

I would like to raise the following concerns during the meeting:

1) \_\_\_\_\_  
\_\_\_\_\_

2) \_\_\_\_\_  
\_\_\_\_\_

I would like to meet the following Subject Teacher: \_\_\_\_\_

*Note: An alternative date and time may have to be fixed for the meeting with the Subject Teacher.*

Signature of father/mother/guardian\* \_\_\_\_\_

Contact No: \_\_\_\_\_  
Home Mobile phone Office

\* Please delete accordingly.  
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***[For Official Use Only]***

**Appointment Confirmation Slip** (To be given to parents by 8 February 2017)

Parent of \_\_\_\_\_ from Class \_\_\_\_\_

Scheduled Meeting Time: \_\_\_\_\_

**Note: Please bring along this notice for the meeting and be punctual as each parent will be given 10 minutes for the meeting.**