

Application Procedure

1. The application form is available at the school **General Office** or the **school website**.
2. The following documents are to be submitted together with the application form:
 - a) copies of Primary 4 & 5 Mid-Year and End-of-Year Exam results and Primary 6 Mid-Year Exam results
 - b) copies of CCA records
 - c) copies of CIP records & documents to show participation in community involvement
 - d) copies of NE records, if any
 - e) copies of relevant supporting documents of achievements/awards, if any
 - f) copies of relevant supporting documents of courses, workshop, enrichment activities attended in P4, P5 and/or P6 etc. if any (e.g. storytelling)
 - g) handwritten personal statement (200 words) describing yourself, highlighting personal attributes that support your application.
3. Students under the below-mentioned categories are to obtain a Registration Number from MOE Customer Service Centre **before** they submit the application form:
 - Students currently **not** studying in any MOE schools
 - Returning Singaporeans, both citizens and Singapore PRs, who are currently **not** studying in MOE schools
4. The completed application form, together with all supporting documents listed above is to be submitted by hand to:

DSA Exercise 2017
Admin Office
Evergreen Secondary School
11, Woodlands Street 83 Singapore 738489
5. The closing date for submission is **Friday, 21st July 2017, 5 pm**.
6. Shortlisted candidates will be informed by **Monday, 31st July 2017**.
7. Shortlisted candidates will be interviewed between **7th – 21st August 2017**.
8. All applicants will be informed of the results of their application (Confirmed / Waiting List / Rejected) by **31st August 2017**.